

## List of Acceptable Proofs of Identification

When you join Nottingham Credit Union, the credit union is required by law to show evidence that we have checked the following about you:

Full Name, Address & Date of Birth

**You will need to produce 2 documents, which include your full name, your home address and your date of birth.**

**1. We need to see one of the following original documents to confirm your identity:**

Valid passport

Valid photo card driving licence (full or provisional)

ARC (Asylum Registration Card)

Home Office status letter

Benefits Agency/ DWP/ Employment Service documents

Certificate of British Nationality

**2. We need to see one of the following to confirm your address which is no more than 3 months old:**

Inland Revenue Documents

Current Utility Bill

Bank, Building Society, Mortgage, Credit Union or Credit Card Statement

Council Tax Bill or other Local Authority Documents

Tenancy Agreement

Court Correspondence

### Young Savers

**1. Valid Passport**

Original Birth Certificate

Or Child Benefit or Child Tax Credit letters, showing the name and date of birth of the child

**2. For confirmation of address: document in the name of a parent of the same surname living at the same address, from the above list for adult members**

If none of the above are available, written confirmation from a professional that details your name, address and date of birth would be acceptable. This includes a minister of religion, doctor, social worker or other professional can confirm the details in writing.

**Nottingham Credit Union has the ability to withdraw membership from any member who is not using their account and who has a balance of below £5 within 6 months of opening it.**

